

SETTING UP SITE VISITS

- Site visits should take place over winter break.
- When calling organizations to set up site visits, describe the Youth Foundation as a *youth development and leadership program* that teaches students about *Tzedakah* and how to make wise giving decisions (see sample script at the end of the Section). Explain that the program takes young people through the process of researching charitable organizations and deciding as a group where to allocate funds.

Although the Youth Foundation *may* make a gift to the organization, emphasize the objectives of the project rather than the money.

We have found that organizations are enthusiastic and arrange very positive site visits.

SCRIPT FOR PHONE CALLS TO ORGANIZATIONS

MY NAME IS <<NAME>>. I AM CALLING ON BEHALF OF THE COMMUNITY YOUTH FOUNDATION OF THE JEWISH COMMUNITY FOUNDATION. THIS HIGHLY SUCCESSFUL PROGRAM IS IN ITS THIRD YEAR AND IS COMPRISED OF A GROUP OF TEENAGERS WHO ARE LEARNING HOW PHILANTHROPY CAN MEET COMMUNITY NEEDS. THE STUDENTS HAVE MET AS A GROUP AND HAVE SELECTED YOUR ORGANIZATION TO VISIT. ONCE ALL THE SITE VISITS ARE COMPLETED, THE STUDENTS WILL RECONVENE TO DISCUSS WHERE THE FUNDS WILL BE DONATED.

THE SITE VISITS ARE DONE IN SMALL GROUPS OF 2-4 STUDENTS AND SHOULD TAKE NO MORE THAN AN HOUR OF YOUR TIME. WE REQUEST THAT ONE OF YOUR REPRESENTATIVES TAKE THE STUDENTS ON A TOUR OF YOUR FACILITY AND INFORM THEM OF WHAT YOUR ORGANIZATION DOES, WHO IT SERVES, ETC.

WE WOULD LIKE TO SET UP A DAY AND TIME FOR THE SITE VISIT. THE GROUP CAN VISIT ON _____ OR _____, IF THAT IS ACCEPTABLE TO YOU.

THANKS FOR YOUR COOPERATION AND YOU MAY CALL ME AT _____ IF YOU HAVE FURTHER QUESTIONS OR NEED ADDITIONAL INFORMATION.